1. 5:45 P.M.  Sinton Economic Development 4B Board Meeting

Documents:

4B MEETING AGENDA.PDF
MINUTES.PDF
SINTON CHAMBER APPLICATION.PDF
AGENDA
CITY OF SINTON
SINTON 4B ECONOMIC DEVELOPMENT CORPORATION MEETING
DATE: April 19, 2022 TIME: 5:45 P.M.

CITY HALL

Notice is hereby given that the Sinton 4B Economic Development Corporation Meeting will be held on the 19th day of April 2022, at 5:45 p.m. in the Council Chambers, City Hall, 301 East Market Street, Sinton, Texas. The items below are placed on the agenda for discussion and/or action.

This notice is posted pursuant to the Texas Government Code, Chapter §551-Open Meeting.

A. CALL TO ORDER
B. ROLL CALL

Sinton 4B Economic Development Board Members

Tim Rogers, Chairperson
Anna Franklin
Mary Speidel
Edward Adams
Gwen Duhart
Luther Salas
John Hobson, City Manager
Desiree Voth, City Attorney
Cathy Duhart, City Secretary

C. ACTION ITEMS TO BE CONSIDERED

2. Discussion and action on the minutes from the Sinton Economic Development Corporation 4B meeting held on February 15, 2022.
3. Discussion and Action on Business Improvement Grant application filed by Christie Prine on behalf of the Sinton Chamber of Commerce for the property located at 218 W Sinton Street, Sinton, Texas.

D. ADJOURNMENT

Executive Session: The Sinton Economic (4B) Development City of Sinton reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

I, the undersigned authority do hereby certify that this Notice of Meeting was posted on the City of Sinton official website, www.sinton-tx.gov, and official bulletin board, places convenient and readily accessible to the general public at all times and said Notice was posted and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting, in compliance with Chapter 551, Texas Government Code.

Cathy Duhart, City Secretary

Posted: 4/12/2022 6:45 am/pm Taken Down: ________________ am/pm

Notice of Assistance at the Public Meetings: The City Council Chamber is wheelchair accessible. Persons with special needs who plan to attend this meeting and who may need assistance should contact City Hall at 361-364-2381 two (2) days prior to the meetings so that appropriate arrangements can be made.
CITY OF SINTON
SINTON 4B ECONOMIC DEVELOPMENT CORPORATION
February 15, 2022
5:45 p.m. City Hall

Members Present:
Tim Rogers Chairperson
Mary Speidel
Edward Adams
Gwen Duhart

Staff Present
John Hobson City Manager
Desiree Voth City Attorney
Cathy Duhart City Secretary

Citizens Present:
The Sinton Economic Development Corporation 4B Meeting was called to order at 5:45 p.m. by Tim Rogers, Chairperson. Mr. Rogers took Roll Call.

Members Absent: Anna Franklin, Luther Salas

Action Items to be considered:


Mr. Rogers advised that the beginning balance on the Sinton Development 4B Revenue Financial Statement as of 10/1/2020 was $1,758,873.35 and the ending balance as of 9/30/21 was $2,082,661.47.

The motion to approve the Sinton Economic Development Corporation 4B Financial Statement was made by Mary Speidel. The second was made by Edward Adams. The motion carried 4-0.


Edward Adams made the motion to approve the minutes from the Sinton Economic Development Corporation 4B meeting held on August 2, 2021. The second was made by Mary Speidel. The motion carried 4-0.


Mary Speidel made the motion to approve the minutes from the Sinton Economic Development Corporation 4A & 4B Joint Meeting held on November 17, 2020. The second was made by Edward Adams. The motion carried 4-0.

4. Action on Business Improvement Grant application filed by Oscar M. Israel III for the property located at 117 S. Rachal, Sinton, Texas 78387.
Mr. Hobson advised that Mr. Israel has purchased the old newspaper building located at 117 S. Rachal Street. The application is to replace the façade and replace the awning, with a total project cost of $8400. The grant award will be $4200.

Edward Adams made the motion to approve the Building Improvement Grant Application filed by Oscar M. Israel III for the property located at 117 S. Rachal Street, Sinton, Texas, in the amount of $4200.00. The second was made by Mary Speidel. The motion carried 4-0.

The motion to adjourn was made by Edward Adams. The second was made by Mary Speidel. The motion carried 4-0. Meeting adjourned.

______________________________  
Chairperson

Attest: ________________________  
City Secretary Cathy Duhart
APPLICATION FOR BUSINESS IMPROVEMENT GRANT PROGRAM

I (We), hereinafter referred to as “APPLICANT”, on behalf of the identified entity, submit to the Sinton Economic Development Corporation, hereinafter referred to as “SEDC”, this application for consideration of a Business Improvement Grant under the provisions of the SEDC’s Business Improvement Grant Program.

As part of this application, APPLICANT represents to SEDC the following:

APPLICANT has received a copy of the SEDC’s Guidelines and Criteria for the Business Improvement Grant Program. APPLICANT acknowledges to SEDC that in making this application APPLICANT understands the terms and provisions thereof, and all questions relating to any needed interpretation thereof have been answered by authorized representatives of SEDC prior to the submission of this application.

APPLICANT has secured such legal, accounting, and/or other advice that may be necessary for APPLICANT to determine the desirability of making this application and/or accurately and correctly answering any questions as hereinafter set out. APPLICANT acknowledges that it has completely relied on the advice and counsel of experts and/or appropriate persons retained, employed, or compensated by APPLICANT, and that it has not relied upon, nor is APPLICANT now attempting to rely upon the advice and counsel of SEDC, its servants, agents, employees, and/or elected or appointed officers.

By signing this document, “Application for Business Improvement Grant” either in an individual capacity, jointly, or in a representative capacity, APPLICANT acknowledges and verifies that all of the facts, information, and allegations as herein set out are true, correct and accurate, and that SEDC may rely thereon as if the same had been signed by APPLICANT or APPLICANT’S agent before a Notary Public or other authorized officer permitted by law to administer oaths and to take acknowledgements. APPLICANT further acknowledges and understands that any materially false or misleading statements of fact may be considered a violation of the criminal laws of the State of Texas.

If APPLICANT is a corporate entity, APPLICANT swears and affirms that all applicable franchise taxes or other taxes paid for the privilege of conducting business have been fully paid, and that the APPLICANT is fully authorized to transact business in the State of Texas, and in the state of incorporation if different from the State of Texas. In addition, APPLICANT, whether a corporate entity, partnership, or other legal type business entity, or an individual, acknowledges and verifies that it is current on all current tax obligations, assessments, or other governmental levies and assessments, and that the same have paid when due and payable, and that no delinquencies exist at this time.

BUSINESS APPLICATION INFORMATION:

Business Entity Name: Sinton Chamber of Commerce

Mailing address: 218 W Sinton St. Sinton, TX 78387

Location in the City of Sinton for which the improvement is being requested.

Street Address: 218 W Sinton St. Sinton, TX
Other companies and locations owned and/or operated by the APPLICANT

Company Name:  

Street Address:  

City:  

1. Please attach a separate document providing a legal description of the property upon which the contemplated improvements will be located as Exhibit A.

2. New or existing business:  _____ New √ Existing

If new business, please provide approximate opening date:  

If existing, please provide how long you have been in operation:  87 years

New jobs: Full-time:  _____  Part-time:  _____

Existing # of jobs:  1  (if applicable)  Full-time  √  Part-time  _____

3. If leased facility, provide the following information (attach copy of current lease):

Current Landlord:  N/A  

Address:  

Phone Number:  

4. What other cities and/or buildings is the Applicant considering to establish a new business if this application is not approved:

N/A

5. Proposed Improvements: (Include description, total estimated cost, start and completion date)

Sign/marquee improvement. Replace facing that holds letters, bottom plate that has "Sintin Chamber of Commerce - Visitor Center". Replace light bulbs.

A. Please furnish detailed drawings, plans, specifications, color schemes, or any other available supporting documents for proposed improvements and cost estimates as Exhibit B.
6. Additional Information:

Please provide any additional information regarding applicants funding request:


7. Project Financing:

Describe in detail project financing, amount of debt, terms of debt service, name of issuer of debt, etc. (if applicable).

Cash

Has financing been secured? N/A

Yes _____ (Attach documentation) No _____

Pending _____ With whom? ____________________________

8. Please provide a copy of the State sales tax reporting form for the most current three (3) month period or applicable. We did not have any sales that require tax filing.

9. Prior to applicants execution of this application, APPLICANT had this reviewed by an Attorney of the APPLICANT, or has had the opportunity to do so, and the parties hereto agree that based on the foregoing, this application for the business improvement grant program shall not be construed in favor of one party over the other based on the drafting of this application.

10. APPLICANT and owner/landlord indemnify, defend and hold SEDC and the City of Sinton harmless from any liability, injury, claim, expenses and attorney's fees arising out of a contractor, builder or contract for performance of improvements, or repair to buildings and facilities.

11. SEDC has delivered a copy of the guidelines and criteria for a business improvement grant program to applicant for review, and the delivery hereof does not constitute an offer of an improvement grant.

12. The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of the application for business improvement grant program. If any provision of this application for business improvement grant program should be held to be invalid or unenforceable, the validity and enforceability of the remaining provisions of this application shall not be affected thereby.
VERIFICATION

I (We), the undersigned APPLICANT(S), certify that all the information furnished to the SEDC has been furnished freely by the APPLICANTS (S), herein, and further acknowledge that no rights or privileges may be relied on as a part of any application. In addition, it is acknowledged that the Sinton Economic Development Corporation may or may not grant a Business Improvement Grant based upon application or request hereunder purely as a matter of discretion, and that there is no legal right to rely on any previous actions taken in same or similar applications, or previous actions taken on other applications concerning the same or similar property.

Signed and submitted to the Sinton Economic Development Corporation on this, the 22 day of February, 20 22.

Applicant: Sinton Chamber of Commerce
Signature: [Signature]
Address: 218 W Sinton St, Sinton, TX 78387

Property Owner: [Signature]
Address: 218 W Sinton St, Sinton, TX 78387

The State of Texas
County of San Patricio

Before me, the undersigned authority, on this day personally appeared

Kent Young, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas My Commission
Expires: 7/23/24

The State of Texas
County of San Patricio

Before me, the undersigned authority, on this day personally appeared

Kent Young, known to me to be the persons whose names are subscribed to the foregoing instrument, and acknowledged to me and that they executed the same for the purposes therein expressed.

Notary Public in and for the State of Texas My Commission
Expires: 7/23/24
DOWNTOWN BUSINESS IMPROVEMENT GRANT PROGRAM ADDENDUM

If Applicant is a Tenant:

If I, as Applicant, am a tenant leasing the property described in the Grant Application to which this Addendum is attached, then as further consideration for the award of any such grant for Sign Improvements, or Building Façade Improvements, of this property, I hereby transfer, sell and convey to my landlord any and all of my interest in the equipment or materials purchased and installed with all, or any portion, of such grant. I agree that any and all of said equipment or materials purchased in part or in whole with such grant funds shall become attached and affixed to the property (in accordance with the approved installation specifications) so as to become a fixture and may not be removed by me upon the termination of my tenancy. I agree not to remove any such equipment or materials and the removal of same may be a criminal act for which I may be prosecuted.

If Applicant is the Property Owner:

If I, as Applicant, am the owner of the property described in the Grant Application to which this Addendum is attached, then as further consideration for the award of any such grant for Sign or Building Façade Improvements of this property, I agree that such equipment or materials, upon attachment to the property (in accordance with the approved installation specifications), becomes a fixture and all of such equipment and materials shall remain attached to the property upon the conveyance of the real property to a Third Party.

Applicant’s Signature

[Signature]

Applicant’s Signature

[Signature]

Name Printed

Kent Young

Date

[Date]

[Date]
ACKNOWLEDGMENT OF RECEIPT OF GUIDELINES AND CRITERIA FOR BUSINESS IMPROVEMENT GRANT PROGRAM BY THE SINTON ECONOMIC DEVELOPMENT CORPORATION

Applicant: Sinton Chamber of Commerce
Address: 218 W. Sinton St., Sinton, TX
Phone Number: 361-364-2307
Signature: [Signature]

Property Owner/Landlord: Sinton Chamber of Commerce
Address: 218 W. Sinton St., Sinton, TX
Phone Number: 361-364-2307
Signature: [Signature]

**The acknowledgement page must be signed and returned to the Chairman. Please include photographs. Please retain the guidelines and criteria for your records.**
DOCUMENTATION CHECKLIST FOR
BUSINESS IMPROVEMENT GRANT PROGRAM

As a part of this application, the following documentation is being provided by the applicant, if applicable:

☒ Establishment of business entity name
   (copy of Articles of Incorporation, dba, etc.)

☐ Copy of lease agreement (if applicable)

☐ Legal description of subject property (Exhibit A)

☐ Estimates of proposed improvements (Exhibit B)

☐ Documentation of approved financing (if applicable)

☐ State sales tax reporting form for most current three month period
   (if applicable)

☒ W-9; Request for Taxpayer Identification Number and Certification

☒ Signed Acknowledgement of Receipt of Guidelines

☒ Signed Verification Statement

☒ Signed Addendum
Property ID: 60133 For Year 2021

Map

- Property Details

  Account
  Property ID: 60133
  Legal Description: LT 9 BLK 32 SINTON 0.083 ACRE S
  Geographic ID: 1673-0032-0009-000
  Agent:
  Type: Real

- Location
  Address: 218 W SINTON SINTON, TX 78387
  Map ID: L-5-
  Neighborhood CD:

- Owner
  Owner ID: 27355
  Name: SINTON CHAMBER OF COMMERCE
  Mailing Address: 218 W SINTON ST
                  SINTON, TX 78387-2555
  % Ownership: 100.0%
TENAS SALES AND USE TAX PERMIT

This permit is not transferable, and this side must be prominently displayed in your place of business.

SINTON CHAMBER OF COMM INC
210 W SINTON ST
SINTON, TX 78387

TAXPAYER NAME: SINTON CHAMBER OF COMM INC
BUSINESS LOCATION NAME: SINTON CHAMBER OF COMM INC
PHYSICAL LOCATION: 210 W SINTON ST
SINTON, TX 78387

SIC CODE: 8641

DESCRIPTION ON NEXT LINE:

CIVIC, SOCIAL, AND FRATERNAL ASSOCIATIONS
WE SHOW THIS BUSINESS TO THE FOLLOWING LOCAL SALES TAX AUTHORITIES:
CITY OF SINTON
EFF: 04/01/1971

Type of permit:
SALES AND USE TAX

Taxpayer number:
174-1073733-6

Outlet number:
00002

First business date:
04/01/1971

JOHN SHARP
Comptroller of Public Accounts

YOU MAY NEED TO COLLECT SALES AND USE TAX FOR OTHER LOCAL TAXING AUTHORITIES DEPENDING ON YOUR TYPE OF BUSINESS.

If you have any questions regarding sales tax, you may contact the Texas State Comptroller's field office in your area or call 1-800-252-5555. For local sales tax, call the number listed for your county. The Austin number is 512/463-4600. If you are calling from a Telecommunications Device for the Deaf (TDD), the toll free number is 1-800-248-4029. In Austin, call 512/463-4029.
Dear Mrs. Eakin:

Thank you for your letter of August 30, 1970, requesting Forms 990 and 1023, and a copy of your exemption letter. Forms 990 are enclosed.

Business and Professional Women's Clubs usually qualify for exemption under section 501(c)(6) of the Internal Revenue Code, therefore, we are enclosing Forms 1024 in order that you may apply for that type of exemption. We are also enclosing our Publication 557 which may prove helpful.

Our records show that in a ruling dated November 3, 1948, the Sinton Chamber of Commerce was held to be exempt from Federal income tax under the provisions of section 101(7) of the Internal Revenue Code of 1939 which corresponds to section 501(c)(6) of the 1954 Code.

We regret that we are unable to furnish you with a copy of your exemption letter, which is still in effect, as our records were destroyed by authority of the Congress.

You may use this letter as your authority for claiming status as an exempt organization.

If we may be of further help, please contact us at your convenience.

Sincerely,

R. L. Phinney  
District Director

Enclosures:  
Forms 990  
Forms 1024  
Publication 557
Existing sign estimate for repairs.

From: Christe Hardy (afterglowsigns@yahoo.com)
To: sintonchamber@sbcglobal.net
Date: Friday, December 17, 2021, 02:13 PM CST

Hello Christie,
Here is the estimate for repairing the existing Sinton Chamber sign. For us to manufacture new sign faces, install new lamps and new faces will be $2150.00 + tax (if applicable). Down payment of 50% to get started and remaining due upon completion.
Please let me know if you have any questions. We look forward to working with you.

Best Regards,
Christe Hardy
361-389-8494

CHECK US OUT AT: www.afterglowsigns.com
**DESCRIPTION: SIGN REPAIR**

<table>
<thead>
<tr>
<th>NO.</th>
<th>Product Summary</th>
<th>QTY.</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NEW FACES</td>
<td>2</td>
<td>$838.89</td>
<td>$1,677.78</td>
</tr>
<tr>
<td>1.1</td>
<td>Acrylic 3/16&quot; White - WITH TRACKING</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Width: 72.00&quot;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Height: 48.00&quot;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sides: 1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Text: <strong>DOES NOT INCLUDE ANY SLIDABLE LETTERS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>NEW VINYL FOR LOWER CABINET</td>
<td>2</td>
<td>$85.00</td>
<td>$170.00</td>
</tr>
<tr>
<td>2.1</td>
<td>Vinyl - Calendered -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Width: 72.00&quot;</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Height: 12.00&quot;</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>INSTALLATION</td>
<td>1</td>
<td>$1,015.00</td>
<td>$1,015.00</td>
</tr>
<tr>
<td>3.1</td>
<td>Installation - AERIAL LIFT LABOR</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Text: <strong>ANY ELECTRICAL REPAIRS WILL BE ASSESSED AND QUOTED ON SITE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Thank you for giving FASTSIGNS Corpus Christi an opportunity to provide an estimate on your upcoming signage needs. Please let us know when you are ready to proceed with this project. Price estimates for proposed work are good for 30 days. If you have any questions, please don’t hesitate to call me at 361.991.7991.

A minimum of $150 or 50% deposit, whichever is greater, is due when your order is placed. The balance is due when your order is completed.
**Form W-9**

**Request for Taxpayer Identification Number and Certification**

<table>
<thead>
<tr>
<th>Name</th>
<th>Sinton Chamber of Commerce</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business name/dissolved entity name, if different from above</td>
<td>Sinton Chamber of Commerce</td>
</tr>
<tr>
<td>Check appropriate box for federal tax classification; check only one of the following seven boxes:</td>
<td>Individual sole proprietor or</td>
</tr>
<tr>
<td>Single-member LLC</td>
<td>C Corporation</td>
</tr>
<tr>
<td>Limited liability company</td>
<td>S Corporation</td>
</tr>
<tr>
<td>Limited partnership</td>
<td>Partnership</td>
</tr>
<tr>
<td>Trust/estate</td>
<td>Other (see instructions)</td>
</tr>
<tr>
<td>Note: For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.</td>
<td></td>
</tr>
<tr>
<td>Address (number, street, and apt. or suite no.)</td>
<td>218 W Sinton St.</td>
</tr>
<tr>
<td>City, state, and zip code</td>
<td>Sinton TX 78382</td>
</tr>
<tr>
<td>List account number(s) here (optional)</td>
<td></td>
</tr>
</tbody>
</table>

### Part I: Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

**Note:** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

### Part II: Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions:** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.

**Social security number**

| 123-45-6789 |

**Employer Identification number**

74-123456789

**Signature of U.S. person**

[Signature]

**Date**

11-20-2021